

Advanced Diploma

The CILA Advanced Diploma requires you to have a thorough understanding of the principles of insurance and how these may be applied in the handling of claims. The Advanced Diploma is perfect for those who wish to handle more complex claims as part of their career progression.

What will I learn?

AD1 – Application of the Principles of Insurance

Adjustment of claims, warranties, special perils extensions, subrogation & rights of recovery, legal entities, policy cover, investigating extent of loss, reservation of rights, validation of quantum, underinsurance, contribution, fraud indicators, arbitration, the FOS & ethical decision making.

AD2 – Adjustment of Claims

Reinstatement memorandums, policy clauses, business interruption, building construction, JCT Minor Works Building Contract, CDM regulations, party wall legislation, asbestos regulations, wet/dry rot claims, calculation of indemnity, plus policy coverage & claims handling for your specialist subject.

How will I study and how long will it take?

The CILA Advanced Diploma qualification requires you to undertake your own reading and research in preparation for the exams. There is a syllabus for each paper and we recommend that you use this as the framework for your study. To help get you started the Institute provides a recommended reading list. We would also encourage you to review past papers which are published on the CILA website.



For each paper we recommend that you allow

100-120hours

How will I be assessed?

To obtain the CILA Advanced Diploma qualification you must pass the following exams:

1. AD1 Application of the Principles of Insurance



Computer based essay exam
comprising 5 questions
from a choice of 6

Duration:

3½hours

2. AD2 Adjustment of Claims



Computer based essay exam
comprising 5 questions
from a choice of 6

Duration:

3½hours

How much will it cost?



The exam entry fee for each paper is

£200

The AD2 exam includes questions which are relevant to particular types of insurance. In advance of the exam sitting, candidates are therefore asked to select an AD2 exam paper from a choice of: Property (Domestic), Property (Commercial), Liability, Business Interruption, Subsidence or Aviation.

How do I apply?



Entry Requirements

Entry to the Advanced Diploma exams is only open to CILA members who hold the CILA Diploma qualification.



Purchase exam voucher

To enter the Advanced Diploma exams you start by purchasing the exam voucher/s for the exams you wish to sit via the Pearson VUE webstore: <http://www.mindhubs.co.uk/>

Please note that each exam voucher has an expiry date and you should aim to sit the exam within this date. Should you be unable to sit the exam within the expiration date you may request an extension by emailing info@cila.co.uk

Sitting the exams



Locate exam centre

The exam centres are provided by the exam facilitator Pearson VUE. We recommend that you check the location of Pearson VUE exam centres via the Pearson VUE website: <http://www.pearsonvue.com/cila/>

If an exam centre is not available in your country, please contact the Institute at info@cila.co.uk for further assistance.



Schedule your exam

When you feel ready to take an exam, you can schedule a date, time and location via the Pearson VUE website using your Pearson VUE account: <http://www.pearsonvue.com/cila/>

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