



CONTINUING PROFESSIONAL DEVELOPMENT

DETAIL OF SUMMARY OF ACCEPTABLE DEVELOPMENT

A. Active 6 points per hour

This relates to the research and writing of actual text books, but not articles or papers

B. Active 5 points per hour

Research, preparation, and then delivery of lectures and training courses. This covers lectures and courses for the members own company as well as external market conferences and seminars.

Similarly in relation to the research and writing of technical articles, both for the members own company as well as trade and general press and professional bodies.

Work undertaken as an examiner, both for the setting of an examination, and for the marking of them. This applies to any professional examinations, not just CILA. It does not include any work in relation to moderating examinations.

All work involved with the member sitting as a panel member in relation to ACS interviews. This includes preparatory work, such as reading the candidates submission, as well as sitting on the panel.

C. Active 4 points per hour

All work involved in relation to any approved formal courses of further study. "Approved" means approved by CILA. Members should check with the Membership committee regarding approval, if in doubt.

Work undertaken in relation to the moderation of examinations.

D. Active 3 points per hour

This section covers member's attendance at technical conferences and seminars, plus general training courses which do not include any formal study courses. These encompass both the member's own company's internal seminars and training as well as external industry ones. In addition this section covers members attending professional body meetings, including but not exclusive to CILA area meetings. It also includes serving on CILA National and Area committees.

E. Active 2 points per hour

This section covers a member's activity in relation to working with an un-qualified member, assisting them with studies and development, providing mentoring and similar activity.

F. Passive 1 point per hour

This section covers the reading of technical papers, magazines, journals and similar



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publications. It will cover trade and professional magazines and journals.

NOTE: Annual CPD points gained for activities undertaken under groups E and F are limited to 10 points for each section.

Example of annual points for regional member

New allocation Old allocation

Activity	Hours	Points	Points
Attending one half day technical conference	5	15	10
Assisting with one internal regional training session			
Preparation	2	10	10
Delivery and questions	2	10	10
Three evening local office training evenings	3	15	6
Acting as a member of regional ACS panel	3	15	n/a
Attending evening talks			
2 x CILA	2	6	4
2 x CII	2	6	4
Mentoring training		8	n/a
Technical reading		10	10
Total	19	95	54

The new system allows 95 points as against 54 under the old system

This represents an increase of 76%, against a points requirement increase of only 50%